

REQUIREMENTS FOR RESTRICTION OF USE/ROAD CLOSURE

Information to send in to Public Works Department: *

- ☐ 1. Date and time of event
- ☐ 2. Route/Location of Closure
- ☐ 3. Diagram of proposed traffic control and detours for event
- ☐ 4. Letter from local Department of Highway Patrol confirming their approval of the event and its traffic controls
- ☐ 5. Original copy of \$1 million insurance policy with San Luis Obispo County and California Highway Patrol as additionally insured

Notify all of the following that apply:

- ☐ 1. California Highway Patrol (see above)
- ☐ 2. San Luis Obispo County Sheriff's Department
- ☐ 3. Local CDF/Fire Department
- ☐ 4. Local Community Services District
- ☐ 5. All Businesses (incl. Post Office) and/or Residences affected by event
- ☐ 6. Harbor District (Avila Beach/San Luis Bay)
- ☐ 7. Area School District (bus route disruption, etc.)

* Note: All five information items must be turned in to the Public Works Department prior to the issuance of a permit.

*** Permit applications must be submitted to the Roads Dept. 90 days prior to the event.**

*** Proof of certificate of insurance must be provided 30 days prior to the event.**

*** Completed permit must be issued at least 2 weeks prior to the event.**